

Student Success Team (SST) Manual

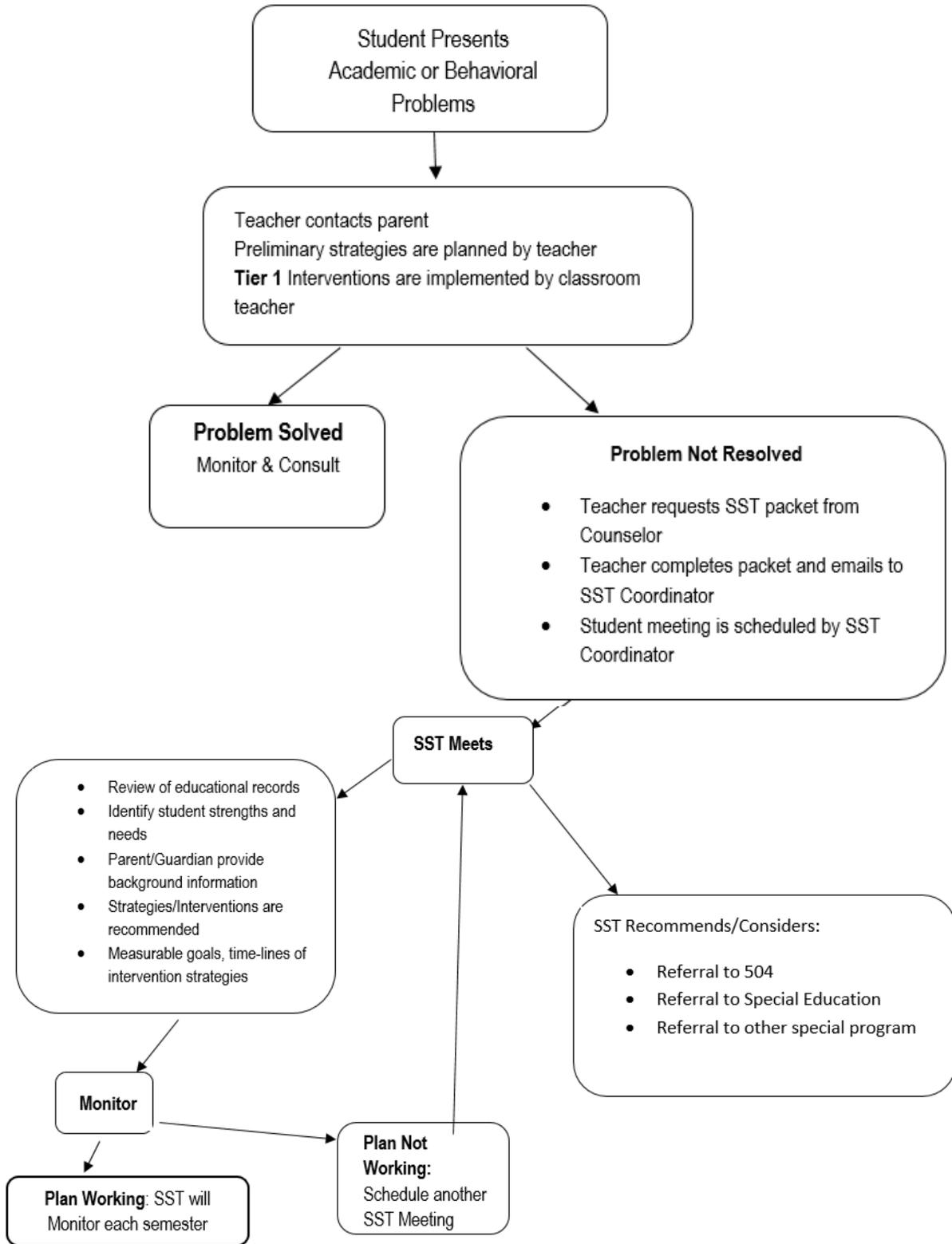


Meadow Independent School District



“Providing a Pathway to Success”

Student Success Team Flow Chart



Student Support Team Process

When a student is experiencing difficulty in school, it is necessary to identify the cause and provide appropriate intervention strategies as early as possible. In order to accurately assess the problem, it is important to gather as much data as possible and seek input from individuals with knowledge about the student before making a determination to implement a particular program or strategy. Each campus will utilize a Student Success Team (SST) to review all available data and make programmatic recommendations. Program decisions will be made after allowing adequate time to evaluate the effectiveness of intervention strategies.

All deliberations and data gathered by the SST are confidential. They may be shared with appropriate committees to whom a recommendation is made to aid in determination of services.

Student Support Teams will consist of at least the following:

- Campus Principal
- Campus Counselor
- Referring Teacher
- Parent/Guardian
- Special Education Teacher
- School Nurse (if medical issue is involved)

1. Any student who experiences difficulty in school after implementation of minor accommodations and/or Tier 1 interventions in the regular classroom should be referred to the SST.
2. Any student that fails a subject for 2 six weeks of a school year should be referred to the SST.
3. Students exhibiting behaviors which cause the teacher to suspect emotional or chemical related problems should be referred to the ST.
4. Following NWEA Benchmark Assessments, the SST will meet to analyze data and make recommendations for intervention.
5. Student Success Teams will review all data and make appropriate recommendations. Data to be considered includes:
 - Grades
 - State Assessment data
 - Attendance, discipline, health, or other pertinent school related data
 - NWEA reports
 - TPRI reports
 - Information from parents, specialists, and other professionals
6. The SST may recommend any of the following:
 - Continue to Tier 2 Intervention Program
 - Additional strategies in general education
 - ESL or Bilingual program for evaluation and appropriate services
 - Referral for speech assessment only
 - Referral to nurse for additional health screening
 - Section 504 Committee evaluation

- Dyslexia Program evaluation
- Referral to Special Education

Student Support Teams

DO NOT begin a referral (with the exception of a student who is danger to self or others, obvious severe issues, or a parent request) without going through the SST process and documenting your efforts to intervene.

Purpose:

- Team problem solving model in which a team meeting is scheduled as soon as a difficulty is noticed with behavior, academics, grades, etc.
- Team approach to data analysis
- SST meetings include everyone who has knowledge of the student in order to bring all data to the table.
- All staff must know how to request attending an SST meeting.

Timing is everything. The earlier a problem is identified, and intervention provided, the greater the chances of success.

Document, document, document.....

SST agendas, minutes, copies of data, etc. are required for referrals to any special program.

Remember – If you suspect eligibility for special education, the obligation is still to refer. If a disability is obvious or severe, you would not wait. This is a legal requirement.